



New England Sikh Study Circle, Inc.

168 Flanders Road,
Westborough, MA 01581

Westborough Gurdwara Sahib (New England Sikh Study Circle)
168 FLANDERS ROAD WESTBOROUGH, MA 01581

Marriage Ceremony Rules For the Host Families, Friends and Relatives

With the blessings of the Akal Purakh (The Universal Creator), an important time of your life has arrived. With the Grace of God, you have come to the Gurdwara (Guru's door) to seek blessings on this auspicious occasion. The Management Committee of the New England Sikh Study Circle (NESSC) welcomes you and thanks you and your family for choosing this Gurdwara for your wedding ceremony. The Gurdwara Management Committee is committed to make your celebration a memorable occasion. Please note that weddings should be held in the morning during Anand Wela. Sunday Mornings are regular Divan and **not** available for weddings.

The Management Committee of this Gurdwara urges you to spend some time to take a tour of the Gurdwara facilities, and to discuss your plans for your event(s) at the Gurdwara Sahib. The Management Committee has developed the following guidelines to ensure that your wedding day celebrations are memorable and are also respectful of the Sikh Gurdwara Sahib's traditions and those of the surrounding community.

1. The Management Committee does **not** permit dancing, playing *Dhol* and horse riding inside the Gurdwara or on Flanders Road. Please be considerate to the noise, traffic congestion and inconvenience you may cause to our neighbors, resulting in complaints from them. The Management Committee can help work out police details with the town of Westborough if required (additional cost to be payed directly to the Town). Initial_____
2. The Management Committee strictly prohibits discharging any firearms/fireworks as a form of celebration and per Massachusetts laws. Initial_____
3. The Management Committee strictly prohibits consumption and/or possession of alcohol and tobacco within the Gurdwara premises as it is against the Sikh Religion. If during the wedding program any issues are found there will be additional consequences as a Tankhai as decided by the Executive committee of NESSC. Initial_____
4. Host families are welcome to decorate only the windows in the Langar Hall. Decorations are **not** allowed on the walls and pillars in the Langar Hall. Decorating the inside of the Darbar Sahib (Congregation Hall), Gurdwara Sahib lobby and the railings in front of the Gurdwara entrance are to be discussed with and approved by the Management Committee. Initial_____
5. The Management Committee strictly prohibits throwing flower petals and/or confetti while walking in front of the bride, holding candles or any type of lights and no fabric/canopy should be suspended above the bride's head when the bride enters the Darbar Hall. No candles/diwas are allowed inside the Gurdwara Sahib. Initial_____
6. The lavan ceremony is performed as per Sikh Rehat Maryada adopted by SGPC. The Management Committee urges you **not** to throw flower petals and/or rice and/or confetti during or after the lavan ceremony. If during the wedding program any issues are found there will be additional consequences as a Tankhai as decided by the Executive committee of NESSC. Initial_____
7. No violations of parking rules enforced at the gurudwara, and no vehicles are allowed to be parked outside of designated parking spots. Gurdwara has around 120 designated spots. If you are expecting more than 120 cars, talk with management for options available for additional parking, like parking on Flanders road and ordering Policemen to help co-ordinate that effort. Initial_____
8. Snacks & meals will be the responsibility of the private party. There is absolutely no tables and chairs allowed in the langar hall. Any tents being setup externally first need to be approved by the Management Committee and sole responsibility of the private party. Please talk the Caterer and get a cheque for \$250 for use of kitchen. Initial_____

Name and Phone for Caterer : _____

The NESSC Management Committee can temporarily hold the date for your private function for 7 days.

A deposit of \$2700 and completion of this form is required to reserve the date. This deposit will applied towards the cost of holding the function at Gurdwara. Initial_____
9. An additional cost of \$350 is required for professional cleaning after the event. If you would like to take responsibility of cleaning, then I deposit \$350 which will be refunded after the Gurdwara is cleaned properly, but has to be done with 3hours of ceremony ending. Initial_____
10. 9. An additional cost of \$2500 is required for any reported VIOLATIONS of clauses 1-7 above and removal of all decorations inside and outside (if any) have to removed before 7AM next morning. This is refundable upon completion of the function and NO reported Violations. Initial_____

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TOTAL DUE at Signing : \$2700 + \$350 + \$2500 + \$250 (from caterer) .

Please make separate cheques payable to NESSC for 4 amounts stated above.

Changes to Terms and Conditions. We may, at any time, and at our sole discretion, modify this Agreement with or without notice. Such modifications will be effective upon posting on the NESSC.org Website. You agree to review this Agreement periodically on the Website. If **You do not** agree to any modification of this Agreement, You must immediately cancel Your booking. Continue keeping Your booking following any such modifications will constitute Your acceptance of the modified Agreement.

Signing this document indicates that you have reviewed, acknowledged and accepted the above guidelines. The Gurdwara Management Committee also expects that you, as the host family, will take on the responsibility to discuss these guidelines with your friends and relatives. We thank you for your consideration and wish you all the best during this auspicious occasion.

Name of the Responsible Host Family Member

Home Number: _____

Cell Number: _____

X _____

Signature of the Responsible Host Family Member

Alternate Responsible Contact Name

Home Number: _____

Cell Number: _____

Signature Date

Ceremony Date

Receipt # _____ Date accepted _____ Westborough Gurdwara Management Committee: Document Revised 11/xx/2017



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Function Rules For the Host Families, Friends and Relatives

The Management Committee of the New England Sikh Study Circle (NESSC) welcomes you and thanks you and your family for choosing this Gurdwara for your function. Please note that Sunday morning is **not** available for functions, except if Sehaj/Akhand Pathh concludes before 10am so regular Sunday Divan can start at 10am.

The Gurdwara Management Committee urges you to spend time to take a tour of the facility and to discuss your plans for your function with the Management Committee. The Management Committee has developed the following guidelines to ensure that your function satisfies your needs and is respectful of the Sikh Gurdwara Sahib's traditions and those of the surrounding community.

1. The NESSC Management Committee can temporarily hold the date for your function for 7 days. A deposit of \$100.00 and completion of this form is required to reserve the date. This deposit will be credited towards the function charges. In case the function is cancelled after 30 days of initial booking, you will receive a \$50.00 refund of the initial deposit of \$100.00.

Initial _____

2. Host families are welcome to decorate only the windows in the Langar Hall. Decorations are **not** allowed on the walls and pillars in the Langar Hall. Decorating the inside of the Darbar Sahib (Congregation Hall), Gurdwara Sahib lobby and the railings in front of the Gurdwara entrance are to be discussed with and approved by the Management Committee.

Initial _____

3. The Management Committee strictly prohibits throwing flower petals and/or confetti and lighting candles/diyas in the Gurdwara Sahib

Initial _____

4. All Detailed costs are shown below and the host family agrees to these costs.

Initial _____

5. There is **absolutely no** tables and chairs allowed in the langar hall. Any tents being setup externally first need to be approved by the Management Committee and sole responsibility of the host family.

Initial _____

6. If the function is held at the family's home, it is the family's responsibility to clean the house and be ready for the function before Bhai Sahib's arrival. Bhai Sahib's are there to perform the function and should **not** be asked for any additional services.

Initial _____

7. Snacks & meals will be the responsibility of the host family.

Initial _____

8. All Kirtan/Pathh is performed as per Sikh *Rehat Maryada* adopted by SGPC.

Initial _____

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X _____

Signature of the Responsible Host Family Member

Alternate Responsible Contact Name

Home Number: _____

Cell Number: _____

Signature Date

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Standard Cost for Function at Gurdwara and Home.

For Functions at home \$0.46 per mile will be added for Bhai Sahib's Transportation.

Additional \$50 fee (not shown below) if Bhai Sahib has to bring Guru Granth Sahib and setup/cleanup before/after the Function

1. Sunday Langar Seva

Ragi Jatha Bheta (Suggested)

\$101.00

Gurdwara Sahib (Minimum Suggested)

\$200.00

2. Sunday Langar Seva

Ragi Jatha Bheta (Suggested)

\$51.00

Gurdwara Sahib (Minimum Suggested)

\$100.00

3. Kirtan at Home (Plus cost for transportation)

Kirtan Bheta

\$101.00

Gurdwara Sahib (Minimum Suggested)

\$101.00

\$202.00

4. Sukhmani Sahib/Kirtan

Sukhmani Pathh Bheta

\$150.00

Gurdwara Sahib (Minimum Suggested)

\$101.00

\$251.00

5. Aasa Ki Var Kirtan at Home

Aasa Ki Var Kirtan Bheta

\$101.00

Gurdwara Sahib (Minimum Suggested)

\$101.00

\$202.00

6. Akhand Paath or Sehaj Pathh (done by Granthi/Raagi at Gurudwara Sahib)

Sehaj Pathh Bheta

\$501.00

Gurdwara Sahib (Minimum Suggested)

\$101.00

\$602.00

7. Sehaj Pathh & Kirtan at Home

Sehaj Pathh Bheta (Made to Gurdwara)

\$501.00

Kirtan Bheta (minimum suggested)

\$100.00

Gurdwara Sahib (Minimum Suggested)

\$101.00

\$702.00